

Agenda
Woodstock Public Library
Board May 14, 2019

Date: Tuesday, May 14, 2019
Place: Library Meeting Room
Time: 4:00 p.m.

- 1. Call to Order/Chairperson's Remarks**
- 2. Approval of the Agenda**
As Directed by the Board
- 3. Declaration of Conflict of Interest**
- 10. Finance**
 - b) Auditor's Report**
 - i) Report presented by Christene Scrimgeour, CPA, CA, BA, Scrimgeour and Company; City of Woodstock Auditor
- 4. Minutes of the Meeting of April 9, 2019**
As Directed by the Board
- 5. Business Arising from the Minutes**
 - a) Strategic Plan** (standing item)
 - b) Code of Conduct**
Verbal Report
 - c) Flooring on Floor I**
Verbal Report
- 6. Board Education**
None
- 7. Consideration of Correspondence**
For Information
 - a) Friends of the Woodstock Public Library**
Minutes of the Meeting of April 10, 2019
- 8. Administrative Reports**
For Information
 - a) Monthly Reports**

- i) Report of the Chief Executive Officer for April and May, 2019
- ii) Public Services Report for May, 2019

b) Statistics

Library Systems Activities for the month of April, 2019

c) Woodstock Public Library 2019 Annual General Meeting

Achievements

d) Policy Review

None

9. Committee Reports

a) Southern Ontario Library Service Trustee Council

Verbal Report

b) Health and Safety

No Report

c) Grievance

No Report

10. Finance

As Directed by the Board

To be distributed

a) Treasurer's Report

DRAFT Statement of Revenues and Expenditures for the period ending April 30, 2019;

DRAFT Summary of Trust Account for the period ending April 30, 2019; and

DRAFT Summary of the Jessie McDougall Trust Fund for the period ending April 30, 2019.

Suggested Resolution

“That the DRAFT Statement of Revenues and Expenditures for the period ending April 30, 2019; and

the DRAFT Summary of Trust Account for the period ending April 30, 2019; and

the DRAFT Summary of the Jessie McDougall Trust Fund for the period ending April 30, 2019

be approved.”

b) Auditor’s Report

i) Audited Financial Statements

DRAFT 2018 Woodstock Public Library Board Financial Statements for the year ending December 31, 2018;

DRAFT 2018 Woodstock Public Library Board Trust Fund Financial Statements for the year ending December 31, 2018.

Suggested Resolution

“That the DRAFT 2018 Woodstock Public Library Board Financial Statements for the year ending December 31, 2018; and

the DRAFT 2018 Woodstock Public Library Board Trust Fund Financial Statements for the year ending December 31, 2018

be approved.”

11. New Business

a) Southern Ontario Library Service

Verbal Report

b) Resolution from Township of Essex re: potential cuts of library sources

Verbal Report

c) Website Update

Verbal Report

12. Notices of Motion

None

13. Attachments

a) *Charging stations come to library*; Woodstock Sentinel Review; April 8, 2019

b) *Budget Cuts Already Impacting Oxford County Libraries*; Heart FM; April 22, 2019

c) *Major Budget Cuts To Library Services*; Heart FM; April 23, 2019

d) *Oxford County to miss loan program: Librarian*; Kathleen Saylor; April 26, 2019

e) *Five reasons why it’s important to fund public libraries: Kitchener Public Library CEO*; Waterloo Region Record

15. Next Meeting

Tuesday, June 11, 2019 at 4:00 pm

16. Adjournment

VISION

Your Destination for Discovery

MISSION

The Woodstock Public Library is a community based accessible centre that responds to changing needs by providing up-to-date resources in a welcoming environment.