

Agenda
Woodstock Public Library Board
September 19, 2017

Date: Tuesday, September 19, 2017
Place: Library Meeting Room
Time: 5:00 p.m.

- 1. Call to Order/Chairperson's Remarks**
- 2. Approval of the Agenda**
As Directed by the Board
- 3. Declaration of Conflict of Interest**
- 4. Minutes of the Meeting of June 20, 2017**
As Directed by the Board
- 5. Business Arising from the Minutes**
 - a) Non-resident Fee Update
Verbal Report
 - b) Ministry Accreditation
Verbal Report
- 6. Board Education**
None
- 7. Consideration of Correspondence**
For Information
 - a) Friends of the Woodstock Public Library
Minutes of the Meeting of September 13, 2017
 - b) Service Comments Form
Computer login sessions and tech training with Librarian Jackie Thompson
 - c) Service Comments Form
Summer programming
 - d) Service Comments Form
City of Woodstock boundary and non-resident fees

- e) Service Comments Form
Summer programming
- f) Service Comments Form
Non-resident fees
- g) Service Comments Form
Non-resident fees
- h) Service Comments Form
Non-resident fees
- i) Service Comments Form
Non-resident fees
- j) Service Comments Form
Non-resident fees
- k) Service Comments Form
Comic-con program
- l) Service Comments Form
Library Llama
- m) Service Comments Form
Summer programming
- n) Service Comments Form
Summer programming
- o) Service Comments Form
Summer Programming
- p) Service Comments Form
Tech training with Librarian Natalie Marlowe
- q) Service Comments Form
City of Woodstock boundary and non-resident fees

8. Administrative Reports

For Information

- a) Monthly Report
Report of the Chief Executive Officer for June, July, August, 2017

- b) Statistics
Library Systems Activities for June, July, August, 2017
- c) Policy Review
None

9. Committee Reports

- a) Southern Ontario Library Service Trustee Council
No report
- b) Health and Safety
Minutes of the JHSC Meeting of March 29, 2017
- c) Grievance
No report

10. Finance

As Directed by the Board

- a) Treasurer's Report

DRAFT Statement of Revenues and Expenditures for the periods ending June 30, July 31, August 31, 2017;

DRAFT Summary of Trust Account for the periods ending June 30, July 31, August 31, 2017;

DRAFT Summary of the Jessie McDougall Trust Fund for the periods ending June 30, July 31, August 31, 2017.

Suggested Resolution

“That the DRAFT Statement of Revenues and Expenditures for the periods ending June 30, July 31, August 31, 2017, and

the DRAFT Summary of Trust Account for the periods ending June 30, July 31, August 31, 2017, and

the DRAFT Summary of the Jessie McDougall Trust Fund for the periods ending June 30, July 31, August 31, 2017

be approved.”

11. New Business

- a) Remembrance Day Closure – November 11, 2017
As Directed by the Board
- b) Capital Budget Submission – Teen Space, 2018
As Directed by the Board
- c) IFOA Early Closure – October 19, 2017
As Directed by the Board
- d) Work Room Re-organization Award
As Directed by the Board
- e) Goals and Objectives Q2 Update
For Information
- f) Prevention of Workplace Violence and Harassment Policy Approval
As Directed by the Board
- g) Board Meeting date for December, 2017
Verbal Discussion

12. Committee of the Whole In-camera

No report

13. Notices of Motion

None

14. Attachments

- a) Public Consultation banner; Woodstock Sentinel Review; July 12, 2017
- b) *Filmmaker Emma Davis needs your vote to help win the Beyond 150 Video Contest with her video The Good Life* (previous high school co-op student); Woodstock Sentinel Review; July 26, 2017
- c) *Heroes coming to the Woodstock Library*; Woodstock Sentinel Review; July, 2017
- d) *Hero for a day*; Woodstock Sentinel Review, July, 2017
- e) *The Woodstock Public Library received about 400 responses to their online public input survey*; Heart FM website; July 31, 2017
- f) *People asking for more activity space at Woodstock Library*; Woodstock Sentinel Review; August 1, 2017

- g) *Public library tells a new story; The Globe and Mail; August, 2017*
- h) *How libraries are helping those in need turn a new page; The Globe and Mail; August 5, 2017*
- i) Non-resident Fee FAQ brochure

15. Adjournment

VISION

Your Destination for Discovery

MISSION

The Woodstock Public Library is a community based accessible centre that responds to changing needs by providing up-to-date resources in a welcoming environment.