

**DRAFT Agenda**  
**Woodstock Public Library Board**  
**November 21, 2017**

**Date:** Tuesday, November 21, 2017  
**Place:** Library Meeting Room  
**Time:** 5:00 p.m.

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- 1. Call to Order/Chairperson's Remarks**
- 2. Approval of the Agenda**  
As Directed by the Board
- 3. Declaration of Conflict of Interest**
- 4. Minutes of the Meeting of October 17, 2017**  
As Directed by the Board
- 5. Business Arising from the Minutes**
  - a) Strategic Plan Update**  
Verbal Report
  - b) Teen Space Update**  
Verbal Report
- 6. Board Education**  
None
- 7. Consideration of Correspondence**  
For Information
  - a) Friends of the Woodstock Public Library**  
Minutes of the Meeting of November 8, 2017
  - b) Service Comment Form received, dated October 18, 2017**  
Non-resident Fee
  - c) Service Comment Form received, dated October 18, 2017**  
Non-resident Fee
- 8. Administrative Reports**  
For Information
  - a) Monthly Report**  
Report of the Chief Executive Officer for October and November, 2017

**b) Statistics**  
Library Systems Activities for the month of October, 2017

**c) Policy Review**  
None

**9. Committee Reports**

**a) Southern Ontario Library Service Trustee Council**  
No Report

**b) Health and Safety**  
No Report

**c) Grievance**  
No Report

**10. Finance**

As Directed by the Board

**a) Treasurer's Report**

DRAFT Statement of Revenues and Expenditures for the period ending October 31, 2017;

DRAFT Summary of Trust Account for the period ending October 31, 2017; and

DRAFT Summary of the Jessie McDougall Trust Fund for the period ending October 31, 2017.

**Suggested Resolution**

"That the DRAFT Statement of Revenues and Expenditures for the period ending October 31, 2017; and

the DRAFT Summary of Trust Account for the period ending October 31, 2017; and

the DRAFT Summary of the Jessie McDougall Trust Fund for the period ending October 31, 2017

be approved."

**b) Draft 2018 Revenue Fund (Operating) Budget**

**c) Allocation 2017 Projected Surplus**

- d) **Budget Items to Carry Over Year-end**
- 11. **New Business**
  - a) **Computer Purchase Program**
  - b) **Goals & Objectives Update**  
Q3
  - c) **OLA Super Conference 2018**
- 12. **Committee of the Whole In-camera**
- 13. **Notices of Motion**
- 14. **Attachments**
  - a) Employee Computer Purchase Program; City of Woodstock
  - b) 'Contact Us' Submission Form – Lynda.com
  - c) 'Youth Wellness Hubs Ontario'
- 15. **Adjournment**

**VISION**

Your Destination for Discovery

**MISSION**

The Woodstock Public Library is a community based accessible centre that responds to changing needs by providing up-to-date resources in a welcoming environment.