

Agenda
Woodstock Public Library Board
Annual General Meeting
May 16, 2017

Date: Tuesday, May 16, 2017
Place: Library Meeting Room
Time: 5:00 p.m.

- 1. Call to Order/Chairperson's Remarks**
- 2. Approval of the Agenda**
As Directed by the Board
- 3. Declaration of Conflict of Interest**
- 4. a) Minutes of the Meeting of April 18, 2017**
As Directed by the Board

b) **Report of Executive Meeting of May 1, 2017**
CEO Performance Review Policy
Verbal Report

c) **Report of Executive Meeting of May 2, 2017**
Strategic Plan
Verbal Report
- 5. Business Arising from the Minutes**

a) iAnnotate
Verbal Update
- 6. Board Education**
None
- 7. Consideration of Correspondence**
For Information

a) Friends of the Woodstock Public Library
Minutes of the Meeting of May 10, 2017

b) Service Comments Form
Computer stations

- c) Service Comments Form
Silent study area
- d) Service Comments Form
French language materials

8. Administrative Reports

For Information

- a) Monthly Report
Report of the Chief Executive Officer for April and May, 2017
- b) Statistics
Library Systems Activities for the month of April, 2017
- c) Woodstock Public Library 2017 Annual General Meeting
Achievements
- d) 2017 Goals – Q1 Update
For information
- e) Policy Review
None

9. Committee Reports

- a) Southern Ontario Library Service Trustee Council
Report from Trustee Landry
- b) Health and Safety
No report
- c) Grievance
No report

10. Finance

As Directed by the Board

- a) Treasurer's Report

DRAFT Statement of Revenues and Expenditures for the period ending
April 30, 2017;

DRAFT Summary of Trust Account for the period ending April 30, 2017;

DRAFT Summary of the Jessie McDougall Trust Fund for the period ending April 30, 2017.

Suggested Resolution

“That the DRAFT Statement of Revenues and Expenditures for the period ending April 30, 2017, and

the DRAFT Summary of Trust Account for the period ending April 30, 2017, and

the DRAFT Summary of the Jessie McDougall Trust Fund for the period ending April 30, 2017

be approved.”

b) Auditor’s Report

Report presented by Christene Scrimgeour, CPA, CA, BA, Scrimgeour and Company; City of Woodstock Auditor

DRAFT 2016 Woodstock Public Library Board Trust Fund Financial Statements for the year ending December 31, 2016;

DRAFT 2016 Woodstock Public Library Board Financial Statements for the year ending December 31, 2016.

Suggested Resolution

“That DRAFT 2016 Woodstock Public Library Board Trust Fund Financial Statements for the year ending December 31, 2016; and

the DRAFT 2016 Woodstock Public Library Board Financial Statements for the year ending December 31, 2016

be approved.”

11. New Business

None

12. Committee of the Whole In-camera

None

13. Notices of Motion

None

14. Attachments

- a) Canada 150 Initiative – Susan Earle

15. Adjournment

VISION

Your Destination for Discovery

MISSION

The Woodstock Public Library is a community based accessible centre that responds to changing needs by providing up-to-date resources in a welcoming environment.