

Agenda
Woodstock Public Library Board
September 20, 2016

Date: Tuesday, September 20, 2016

Place: Library Meeting Room

Time: 5:00 p.m.

- 1. Call to Order/Chairperson's Remarks**
- 2. Approval of the Agenda**
As Directed by the Board
- 3. Declaration of Conflict of Interest**
- 4. Minutes of the Meeting of June 21, 2016**
As Directed by the Board
- 5. Business Arising from the Minutes**
- 6. Board Education**
 - a) Future Governance Topics – Financials and Statistics**
For discussion
- 7. Consideration of Correspondence**
For Information
 - a) Friends of the Woodstock Public Library**
Minutes of the Meeting of Wednesday, September 14, 2016
 - b) Service Comment Form received, dated June 7, 2016**
Youth hanging around the front of the library
 - c) Service Comment Form received, dated June 19, 2016**
Compliment on Travelogue series
 - d) Service Comment Form received, dated June 30, 2016**
Video game stickers
 - e) Service Comment Form received, dated July 14, 2016**
Youth behaviour in Children's department
 - f) Service Comment Form received, dated August 22, 2016**
Youth loitering in front of the Library

- g) Service Comment Form received, dated July 15, 2016**
Disruptive youth in the jigsaw area
- h) Service Comment Form received, dated July 25, 2016**
Library bags
- i) Service Comment Form received, dated August 6, 2016**
Lego Mindstorm
- j) Service Comment Form received, dated August 9, 2016**
Library bags
- k) Service Comment Form received, dated August 15, 2016**
Easily saving a document
- l) Service Comment Form received, dated August 17, 2016**
Non-resident fee

8. Administrative Reports

For Information

a) Monthly Report

Report of the Chief Executive Officer for June, July and August, 2016

b) Statistics

Library Systems Activities for the month of June, July, and August, 2016

9. Committee Reports

a) Southern Ontario Library Service Trustee Council

No Report

b) Health and Safety

Minutes of the meeting of June 24, 2016

c) Grievance

No Report

10. Finance

As Directed by the Board

a) Treasurer's Report

DRAFT Statement of Revenues and Expenditures for the period June, July, August 31, 2016;

DRAFT Summary of Trust Account for the period June, July,
August 31, 2016;

DRAFT Summary of the Jessie McDougall Trust Fund for the period June,
July, August 31, 2016.

Suggested Resolution

“That the DRAFT Statement of Revenues and Expenditures for the
period June, July, August 31, 2016, and

the DRAFT Summary of Trust Account for the
period June, July, August 31, 2016, and

the DRAFT Summary of the Jessie McDougall Trust Fund for the
period June, July, August 31, 2016

be approved.”

b) Draft Capital Budget 2017

11. New Business

a) Staff member introductions

Noelle Carr-Rivard; Supervisor, Circulation Services

b) Woodstock Public Library Board Vacancy

For discussion
Attachment

c) Policy changes

As Directed by the Board
Attachments i) 4.5.2 – ‘Workplace Harassment’

d) Staff training

Remembrance Day closure

12. Committee of the Whole In-camera

13. Notices of Motion

14. Attachments

- a) “Summer reading clubs kick off at local public libraries with lots of wild-
animal themed activities and books”; Woodstock Sentinel Review, June 20,
2016

15. Adjournment

VISION

Your Destination for Discovery

MISSION

The Woodstock Public Library is a community based accessible centre that responds to changing needs by providing up-to-date resources in a welcoming environment.