

**Agenda**  
**Woodstock Public Library Board**  
**December 13, 2016**

**Date:** Tuesday, December 13, 2016  
**Place:** Library Meeting Room  
**Time:** 5:00 p.m.

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- 1. Call to Order/Chairperson's Remarks**
- 2. Approval of the Agenda**  
As Directed by the Board
- 3. Declaration of Conflict of Interest**
- 4. Minutes of the Meeting of November 15, 2016**  
As Directed by the Board
- 5. Business Arising from the Minutes**
  - a) Non-resident Fees
  - b) Jessie McDougall Trust Fund
- 6. Board Education**  
None
- 7. Consideration of Correspondence**  
For Information
  - a) Letter to Gillian Green, Reference Librarian  
Forest of Reading Program
  - b) Service Comments Form  
Non-resident Fees
- 8. Administrative Reports**  
For Information
  - a) Monthly Report  
Report of the Chief Executive Officer for November and December, 2016
  - b) Statistics  
Library Systems Activities for the month of November, 2016  
(to be distributed at meeting)

**9. Committee Reports**

a) Southern Ontario Library Service Trustee Council  
No Report

b) Health and Safety  
No Report

c) Grievance  
No Report

**10. Finance**

As Directed by the Board

a) Treasurer's Report

DRAFT Statement of Revenues and Expenditures for the period ending November 30, 2016;

DRAFT Summary of Trust Account for the period ending November 30, 2016;

DRAFT Summary of the Jessie McDougall Trust Fund for the period ending November 30, 2016.

Suggested Resolution

“That the DRAFT Statement of Revenues and Expenditures for the period ending November 30, 2016, and

the DRAFT Summary of Trust Account for the period ending November 30, 2016, and

the DRAFT Summary of the Jessie McDougall Trust Fund for the period ending November 30, 2016

be approved.”

b) Allocation of Projected Surplus

c) Capital Priorities

**11. New Business**

a) New Board member orientation

**12. Committee of the Whole In-camera**

**13. Notices of Motion**

**14. Attachments**

- a) “We stick to what libraries do”; Woodstock Sentinel Review, November 21, 2016
- b) “Slight dip in city’s 2017 capital budget”; Woodstock Sentinel Review, November 24, 2016
- c) “Weeding Project 2016-17”; brochure Woodstock Public Library

**15. Adjournment**

**VISION**

Your Destination for Discovery

**MISSION**

The Woodstock Public Library is a community based accessible centre that responds to changing needs by providing up-to-date resources in a welcoming environment.