

**DRAFT Agenda**  
**Woodstock Public Library Board**  
**November 10, 2020**

**Date:** Tuesday, November 10, 2020  
**Time:** 4:00 p.m.  
**Place:** Via Zoom Video Conferencing  
Register in advance for this meeting:  
<https://us02web.zoom.us/meeting/register/tZ0pcuigqD8oEtl0T78StuV-fh0-XlvTCOKI>

---

1. **Call to Order/Chairperson's Remarks**
  2. **Approval of the Agenda**
  3. **Declaration of Conflict of Interest**
  4. **Minutes of the Meeting of October 13, 2020**
  5. **Business Arising from the Minutes**  
None
  6. **Board Education**  
None
  7. **Consideration of Correspondence**
    - a) **Notice to Bargain – CUPE Letter**  
October 7, 2020
    - b) **SOLS/OLS-North Announcement**  
October 26, 2020
- 

8. **Committee of the Whole In-camera**  
*Labour Relations*
- 

9. **Administrative Reports**  
For Information
  - a) **Monthly Report**
    - i) Report of the Chief Executive Officer for November, 2020
    - ii) Report of the Manager of Public Services for November, 2020
  - b) **Statistics**  
Library Systems Activities for the month of October, 2020

- c) **Policy Review**
  - i) Report – Board Member Recognition (re-issued)
  - ii) Board Member Recognition Policy (Draft)
  
- 10. **Committee Reports**
  - a) **Southern Ontario Library Service Trustee Council**  
None
  
  - b) **Health and Safety**  
None
  
  - c) **Grievance**  
None
  
- 11. **Finance**
  - a) **Treasurer’s Report**  
Statement of Revenue and Expenses October, 2020
  
  - b) **Budget**
    - i) 2020 Budget Carry-over – Motion to carry over surplus to 2021
    - ii) 2021 Revenue Fund (Operating) Budget
    - iii) Library Reserves
  
- 12. **New Business**
  - a) **Traditional Territory Acknowledgement**
    - i) Report
    - ii) Acknowledgement (Draft)
  
- 13. **Notices of Motion**  
None
  
- 14. **Attachments**
  - a) *Some ‘Fright’ Reading; Woodstock Sentinel Review; October 21, 2020*
  
  - b) *Woodstock library embracing Ontario Public Library Week; Woodstock Sentinel Review; October 21, 2020*
  
- 16. **Next Meeting**  
Tuesday, December 8, 2020, 4:00 pm
  
- 17. **Adjournment**

**VISION**

Your Destination for Discovery

**MISSION**

The Woodstock Public Library is a community based accessible centre that responds to changing needs by providing up-to-date resources in a welcoming environment.

**Woodstock Public Library Board**  
**DRAFT Meeting Minutes**  
**October 13, 2020**

A regular meeting of the Woodstock Public Library Board was held on October 13, 2020 at 4:00 pm, virtually via Zoom technology (link provided publicly).

a) The following Board members were present:

Ken Whiteford, Chair  
Ross Gerrie, Vice-chair  
Mary Anne Silverthorn, Trustee  
Councillor Connie Lauder  
Mayor Trevor Birtch

b) The following Board members sent regrets:

Councillor Deb Tait

c) The following persons were also present:

David Harvie, CEO  
Darlene Pretty, Manager of Public Services  
Lori Peixoto, Recorder

---

**1. Call to Order/Chairperson's Remarks**

The Chair called the meeting to order at 4:06 pm.

The Chair updated the Board on a meeting he had with the Chair of the Oxford County Library system. Discussion was had regarding the results of the Regional Review recommendations, and both parties agreed that although no change in services would occur, continuation of cooperation between both systems would continue.

**2. Approval of the Agenda**

**Motion 20-46**

MOVED by Mayor Birtch and seconded by Councillor Lauder to approve the Agenda.

**Motion carried.**

**3. Declaration of Conflict of Interest**

None.

**4. Minutes of the Meeting of September 8, 2020**

**Motion 20-47**

MOVED by Trustee Silverthorn and seconded by Mayor Birtch to approve the Minutes of the Meeting of September 8, 2020.

**Motion carried.**

**5. Business Arising from the Minutes**

**a) Building Expansion Feasibility Study**

**i. Board Report – RFP Award**

**ii. Presentation – Thier+Curran Architects Inc./Dysart & Jones Associates**

Bill Curran, TCA Architects; and Rebecca Jones, Dysart Jones

The Chair directed the Board's attention to the report, and asked if there were questions for Mr. Curran and Ms. Jones. The CEO noted that there were three (3) conditions of interest for the Board that were included in the Board Report and letter of correspondence – start date flexibility, ways to mitigate COVID-19, and cost. The CEO invited Mr. Curran and Ms. Jones to elaborate as needed.

Ms. Jones stated that the price provided in the Proposal was firm. With regard to start time, all agreed to delaying until January, 2021. By March, the firm would be ready for face-to-face meetings with physical distancing protocols being followed. These dates would allow for project completion in August, 2021.

With no further questions or comments from the Board, the Chair thanked Mr. Curran and Ms. Jones for attending the meeting to discuss the Proposal.

**Motion 20-48**

MOVED by the Vice-chair and seconded by Mayor Birtch that the Board enter into a contract with Thier+Curran Architects Inc. to conduct the Building Expansion Feasibility Study, with work to commence in January, 2021, at the cost confirmed by the firm in their Proposal.

**Motion carried.**

## 6. Board Education

None.

## 7. Consideration of Correspondence

### a) Letter from Thier+Curran Architects Inc.

September 22, 2020

### b) Letter from Vanessa Vogwill

September 19, 2020

### c) Letter from Ontario Library Service North/Southern Ontario Library Service

September 24, 2020

### d) Communique from Canadian Federation of Library Associations

October 1, 2020

The CEO noted that the information acknowledges Canada Library Month, and Library Week is the 3<sup>rd</sup> week of October. On behalf of the Board, something would be arranged for staff as a small token of 'thanks'.

## 8. Administrative Reports

### a) Monthly Report

#### i. Report of the Chief Executive Officer for October, 2020

The CEO discussed the report, noting the success of virtual programs continuing to be offered by the Library.

The CEO stated that the City had advertised the WPL Board vacancy, and the likelihood of a new member of the Board for the December meeting.

Discussion was also had regarding a software upgrade for the Library that would affect the budget for 2022.

#### ii. Report of the Manager of Public Services for October, 2020

The Manager of Public Services answered questions and offered detailed information regarding virtual programs offered at the Library.

#### iii. Activity Report – Library Taskforce on Inclusion and Diversity

The Chair invited the Manager of Public Services to offer additional information on the work of the Taskforce.

The Manager of Public Services reported that all members of the taskforce are dedicated and passionate about the work involved, and at the next meeting, the group would be looking at existing policies, identifying the need for diversity if not already addressed.

**b) Statistics: Library Systems Activities for September, 2020**

There were no questions or comments from the Board.

**c) Policy Review**

**i. Report – Board Member Recognition**

**ii. Board Member Recognition Policy (Draft)**

The CEO stated that upon speaking with the City Treasurer, any monetary gifts would be taxable, therefore, the recommendation is offering a gift of thanks at the end of the term(s) for Library Board members.

The Mayor noted that the Library would be included at the Mayor's Dinner, recognizing the City's committee and board members.

All members of the Board agreed to add this item to the next meeting in November for review and approval.

**9. Committee Reports**

**a) Southern Ontario Library Service Trustee Council**

No report.

**b) Health and Safety**

**Motion 20-49**

MOVED by Trustee Silverthorn and seconded by Mayor Birtch to accept the Minutes of the Joint Health & Safety Committee meeting of May 6, 2020, as information.

**Motion carried.**

**c) Grievance**

No report.

## 10. Finance

### a) Treasurer's Report

#### **Motion 20-50**

MOVED by Councillor Lauder and seconded by the Vice-chair

that the DRAFT Statement of Revenues and Expenditures for the period ending September 30, 2020, and

the DRAFT Summary of Trust Account for the period ending September 30, 2020, and

the DRAFT Summary of the Jessie McDougall Trust Fund for the period ending September 30, 2020, be approved.

#### **Motion carried.**

The CEO reported that revenues would be much lower this year, as anticipated, due to COVID-19. At the time of the meeting, the Library was underspent by 10%. COVID-related expenditures have been posted to the Caretaking Supplies expense account, which is now overspent.

### b) 2021 Budget

#### **i. 2021 Library Budget Timelines**

There were no questions or comments from the Board.

#### **ii. 2021 Library Capital Budget Report**

The CEO noted that in addition to requesting that the remaining Capital projects be moved to 2021, there would be an additional ask of purchasing new security gates for the entrance/exit of the Library. The project could be financed through Library reserves.

#### **Motion 20-51**

MOVED by Councillor Lauder and seconded by Trustee Silverthorn that the Board approve the 2021 Capital Budget as presented, and request City Council's permission to carry over the unused allocated 2020 Capital funds to 2021.

#### **Motion carried.**

## 11. New Business

None.

**12. Notices of Motion**

None.

**13. Attachments**

None.

**14. Committee of the Whole In Camera**

**Motion 20-52**

MOVED by the Vice-chair and seconded by Councillor Lauder that the Board move into Committee of the Whole In-camera at 4:52 pm.

**Motion carried.**

**Motion 20-53**

MOVED by Trustee Silverthorn and seconded by Councillor Lauder that the Board move out of the Committee of the Whole In-camera at 5:34 pm.

**Motion carried.**

**Motion 20-54**

MOVED by the Vice-chair and seconded by Councillor Lauder that the Board approve the Agenda of the Committee of the Whole In-camera for October 13, 2020.

**Motion carried.**

**Motion 20-55**

MOVED by Trustee Silverthorn and seconded by Councillor Lauder that the Board approve the Minutes of the Committee of the Whole In-camera for June 9, 2020.

**Motion carried.**

**15. Next Meeting**

Tuesday, November 10, 2020, 4:00 pm.



16. **Adjournment**

**MOVED** by Councillor Lauder that the meeting adjourn at 5:36 pm.

***Vision***

Your Destination for Discovery

***Mission***

A welcoming place to create, connect and explore.

**KITCHENER AREA OFFICE**

#204 – 1120 Victoria Street North, Highway 7, Kitchener, ON N2B 3T2  
Tel.: (519) 743-7781 Fax: (519) 743-8150 / cupe.ca / scfp.ca

October 7, 2020

David Harvie  
Chief Executive Officer  
Woodstock Public Library Board  
445 Hunter Street  
Woodstock, ON N4S 4G7

via email: [dharvie@mywpl.ca](mailto:dharvie@mywpl.ca)

Dear Mr. Harvie:

**RE: Notice to Bargain – CUPE Local 1146.07 – Woodstock Public Library Board**

---

In accordance with Article 32 – Duration, of the existing Collective Agreement between the Canadian Union of Public Employees and its Local 1146.07 and the Woodstock Public Library Board, please accept this as the Union's official notice of its desire to amend the existing agreement.

Yours truly,



Samson Oort  
**National Representative**  
**Canadian Union of Public Employees**

Cc: Josh Brundage, President L1146  
Dariel McIntyre, Recording Secretary L1146  
Marina Surette, Unit Chair L1146.07

SO:mh/cope491

**MARK HANCOCK**  
National President/Président national

**CHARLES FLEURY**  
National Secretary-Treasurer/Secrétaire-trésorier national

**DENIS BOLDOC, PAUL FAORO, FRED HAHN, JUDY HENLEY, SHERRY HILLIER**  
General Vice-Presidents/Vice-présidences générales



Ontario Library Service – North  
Service des bibliothèques de l'Ontario – Nord



**SOLS | SBOS**  
Southern Ontario Library Service  
Service des bibliothèques de l'Ontario-Sud

*Le français suit l'anglais.*

Good Afternoon Colleagues,

As both SOLS and OLS-North continue to work toward the April 1, 2021 amalgamation date, we would like to take this opportunity to provide further information regarding the governance of the amalgamated corporation - the Ontario Library Service.

The Boards will continue to govern their respective corporation until March 31, 2021. On April 1, 2021, the Interim Board, made up of representatives from both the SOLS and OLS-North Boards, will begin to govern the Ontario Library Service. Marylaine Canavan will serve as the Interim Board Chair alongside Frances Ryan as Vice Chair. At the OLS June 2021 AGM, the first Election of the OLS Board will take place. The OLS elected Board will govern from June 2021 to June 2024.

### **The Ontario Library Service Board:**

- Is composed of 13 people: 9 elected representatives and 4 Ministerial Appointees.
- A full term for the Board is four years, beginning at least one full year after Ontario municipal elections.
- Representatives will be elected from their corresponding Board Assembly.

### **Board Assemblies:**

- 9 Board Assemblies, based on population served, will represent Ontario public libraries (see chart below).
- All public libraries in Ontario will be invited to appoint an official board representative to their respective Board Assembly.
- Board Assemblies will meet virtually three times per year. Representatives from public libraries will come together at these Assemblies for Board training, networking opportunities and to provide feedback to the OLS on services and needs.
- At the 2021 Spring Board Assembly meetings, each of the 9 Assemblies will be responsible for electing the best candidate to serve as a member of the OLS Board.

Category	Number of Elected OLS Board Members
Under 2,500	2
2,500 - 4,999	1
5,000 – 9,999	1
10,000 – 19,999	1
20,000 – 39,999	1
40,000 – 74,999	1
75,000 – 149,999	1
150,000 +	1

The inaugural Board Assembly meetings will be held in the Spring of 2021. It is at this Spring meeting that the elections for the OLS Board representatives will take place. Further information will be provided in the coming months. We look forward to working with all of you to elect the first Ontario Library Service Board to serve Public Libraries in the province of Ontario.

Should you have questions or comments, please contact Barbara Franchetto ([bfranchetto@sols.org](mailto:bfranchetto@sols.org)) or Mellissa D'Onofrio-Jones ([mdonofrio.jones@olsn.ca](mailto:mdonofrio.jones@olsn.ca)).

**Marylaine Canavan**  
*Chair*  
**Southern Ontario Library Service**

**Christopher Rous**  
*Chair*  
**Ontario Library Service - North**



## **Reinforcing Our Capabilities**

The Library appeared in local media a few times during the month of October. See the attachments for further information.

Respectfully Submitted,

David I. Harvie  
Chief Executive Officer



Subject:	Public Services Report for October, 2020
Action:	For Information
Prepared By:	Darlene Pretty, Manager of Public Services
Meeting Of:	November 10, 2020

## **Contribute Vibrant Spaces**

As the colder weather arrives, the participation in Zoom story-times has started to rise. There has been a 152% increase over September's story-time attendance which attests to the excellent programming the Children's staff is continuing to provide.

Librarian, Amy Coles, launched the virtual Health and Wellness series for adults in October, focusing on partnerships with professionals in the community. Sessions included Stress & Anxiety by CMHA, Yoga for Everyone by Radiant Health Yoga, and Get Out of Your Seat by Synergy Wellness. The series continues into November, with a presentation by the Alzheimer's Society of Oxford and Synergy Wellness. Presenters have given permission for us to post their presentations on our YouTube channel for a week so we have had an awesome 72 viewings of the first 3 in the series.

## **Strengthen Our Community**

Some of our more innovative virtual programming has been noticed and admired by other libraries. Brant County Library reached out to staff to enquire about the virtual escape rooms we have been offering for children and teens throughout the summer and fall. Staff was happy to share the source of the software, Breakout EDU. We have 3 holiday escape rooms scheduled for adults in December.

## **Reinforcing Our Capabilities**

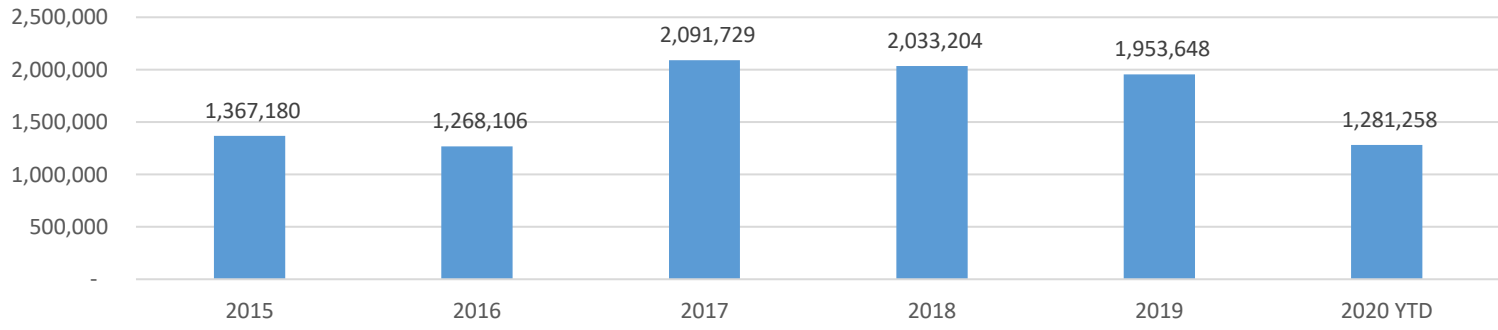
Public Services staff attended a virtual tour of the Whitehots ordering website, the Hub, during the October 22 weekly meeting and had an opportunity to meet the ARP selectors and ask questions. Staff found this very informative, especially the newer staff.



# Woodstock Public Library

445 Hunter Street Woodstock, ON N4S 4G7 Tel: 519-539-4801

### Total Library Uses 2015 - present

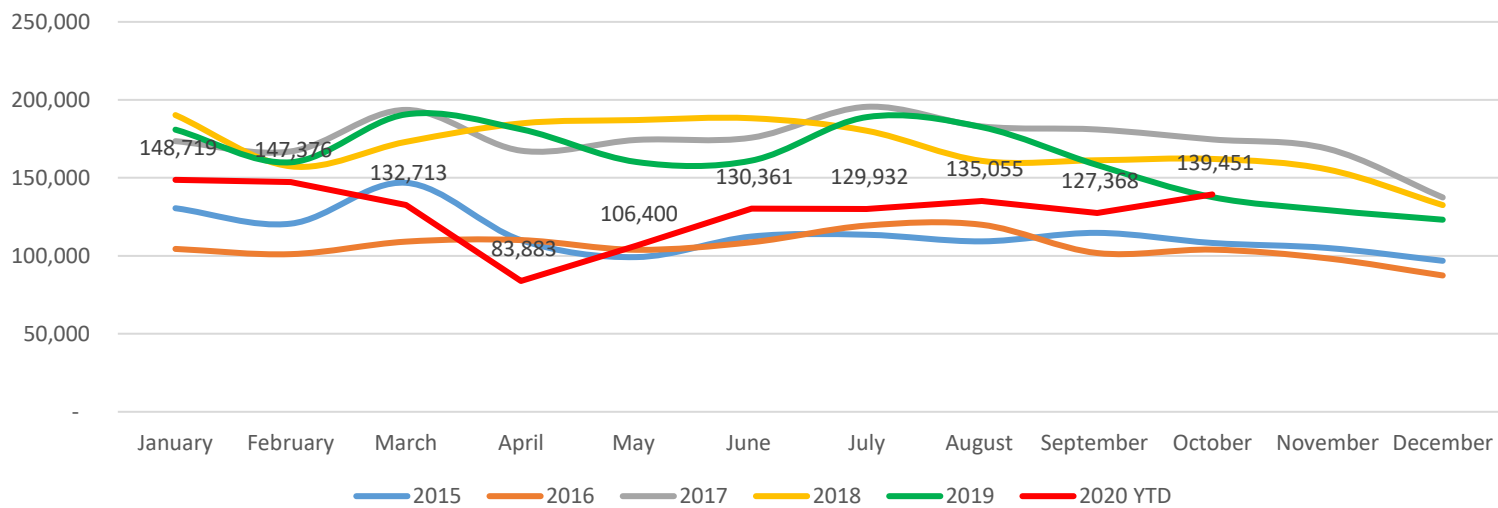


2020	Total Circulation	In Person Visits	Electronic Visits	Social Media Engagements	Program Attendance	Public Computer Use	WIFI Access	Database Searches	Total Library Uses
January	33,295	26,375	62,358	17,222	2,148	1,077	1,888	4,356	148,719
February	34,157	27,774	62,109	13,336	1,663	2,054	1,815	4,468	147,376
March	25,294	15,325	51,934	32,141	1,015	1,104	1,078	4,822	132,713
April	9,588	-	27,038	42,294	-	-	363	4,600	83,883
May	10,520	161	42,026	46,895	460	-	448	5,890	106,400
June	15,393	1,566	68,610	38,741	683	-	555	4,813	130,361
July	17,093	3,112	74,672	29,138	608	-	632	4,677	129,932
August	24,710	9,170	71,336	24,418	372	-	688	4,361	135,055
September	24,684	9,344	65,196	23,438	301	-	812	3,593	127,368
October	26,665	8,579	61,343	36,482	580	8	756	5,038	139,451
November									-
December									-
<b>TOTAL</b>	<b>221,399</b>	<b>101,406</b>	<b>586,622</b>	<b>304,105</b>	<b>7,830</b>	<b>4,243</b>	<b>9,035</b>	<b>46,618</b>	<b>1,281,258</b>

Public computer access restored January 21, 2020

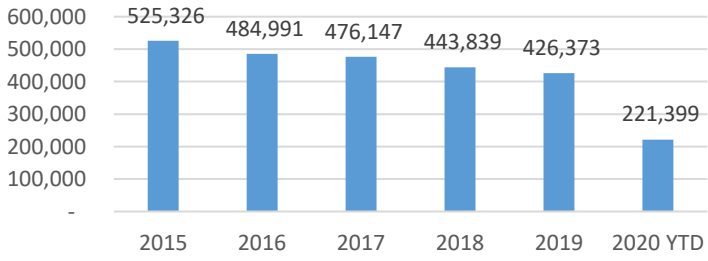
Affected by Covid-19 Pandemic

### Total Library Uses by Month 2015 - present

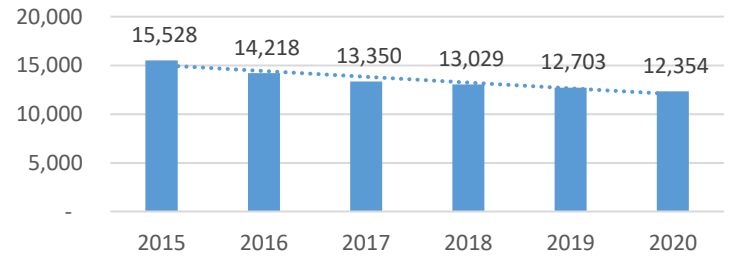




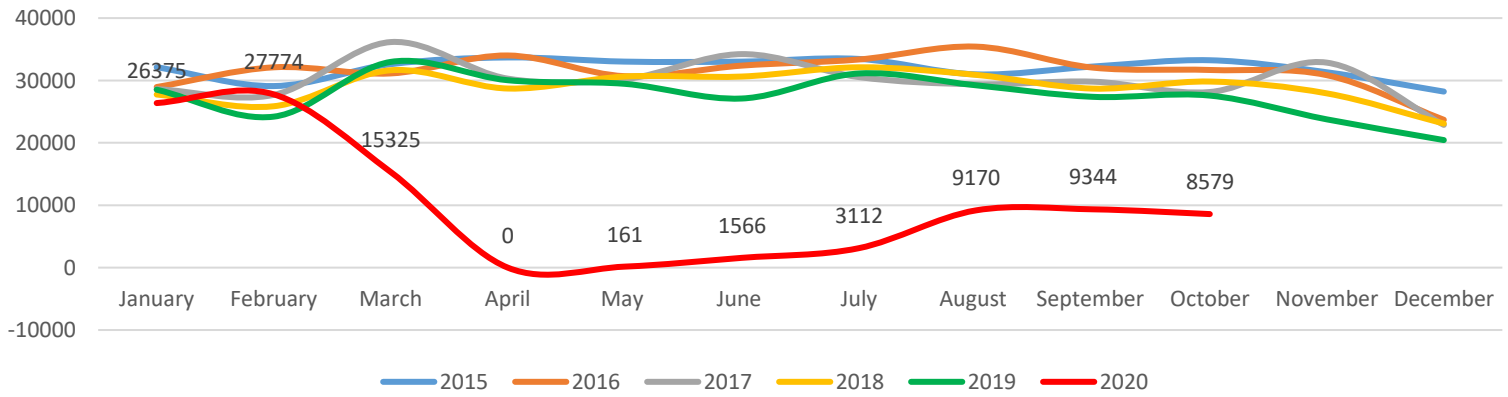
**Annual Library Circulation Total 2015-2020**



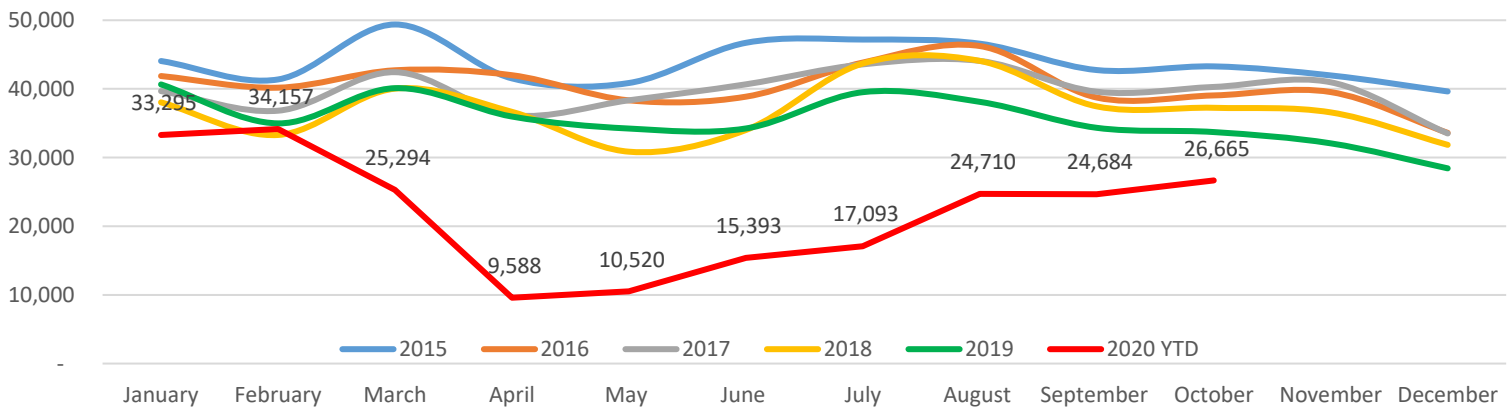
**Monthly Average Active Users Count 2015-2020 YTD**



**In Person Visits - 2015-2020**



**Total Circulation by Month - 2015-present (Physical & Digital)**





**WOODSTOCK PUBLIC LIBRARY**

Subject:	Library Board Recognition
Action:	For the Review and Approval of the Board
Prepared By:	David I. Harvie, Chief Executive Officer
Meeting Of:	October 13, 2020 - Re-issued November 10, 2020

**Recommendation**

That the draft policy on Library Board Recognition be reviewed, discussed, amended as required, and approved by the Board.

**Summary**

The draft policy is an updated, revised, and reformatted version of the current policy approved by the Library Board on June 20, 1994.

The present policy dictates that Board members on resignation will be honoured with a gift based on their length of service as follows:

- One Term – small print drawing of the Library and a letter of appreciation.
- Two Terms – large print drawing of the Library and a letter of appreciation.
- After 6 Years – large print drawing of the Library, a \$50.00 gift certificate, and a letter of appreciation.

**Discussion**

The Library recognizes that Library Board Members are volunteers and devote a considerable amount of personal time dealing with Library matters without compensation. Given that the policy has not been reviewed in over 26 years, the Board now has an opportunity to review and update it.

A number of libraries were canvassed for their current practices. It is customary in some libraries to grant Board members fines-free status during their tenure. Most libraries give small

tokens of appreciation, such as flowers, certificates and gift cards, when leaving the Board. Some libraries provide commemorative book plates in honour of each Board member.

In the past, it was customary at some small libraries to provide Board members with a cash honorarium for the number of meetings attended each year. This was done to attract community members to apply for positions on the Board. (I am only aware of one public library in Ontario that has continued this practice, and pays their Board members \$40.00 per meeting and provides a Christmas dinner).

Some libraries nominate their Board members for Ontario Volunteer Service Awards. This award recognizes volunteers for continuous years of commitment and dedicated service to an organization. Adults are recognized for periods of continuous service ranging from 5 to 65 years. Non-elected library Board members would be eligible for a five year award during their second consecutive term, and a ten year award during a third consecutive term. Members of Council on the Board would not be eligible to receive this award. The awards are presented at special ceremonies held across Ontario where recipients are presented with a stylized trillium service pin acknowledging their years of service. Recipients also receive a personalized certificate.

Some libraries avoid awarding cash or gift certificates, as these are deemed taxable income. Small gifts (e.g. potted plants, etc.) of a designated value are sometimes given.

In the past, the City of Woodstock has held a Civic Reception hosted by the Mayor at the end of Council's term. Board and committee members and their partners were invited to a dinner at Goff Hall, and were are presented small tokens of appreciation and certificates of service from the City.

## **Recommendations to Board**

1. That the draft policy be used as a basis for discussion and determine the appropriate recognition for various lengths of service.
2. That Board members be granted fines-free status during their tenure.
3. That small or large print drawings of the Library be framed for presentation.
4. That cash or gift certificates not be awarded.
5. That the value amounts for gifts be set at \$50.00 per term.
6. That eligible Board members be nominated for Ontario Volunteer Service Awards.
7. That Board members be honored with a book plate to commemorate their service to the Library.

Respectfully submitted,

David I. Harvie  
Chief Executive Officer



## Woodstock Public Library Policy

**Policy Name:** Library Board Recognition

**Category:** Governance

**Version:** 13 October 2020

---

### POLICY STATEMENT AND RATIONALE

The purpose of this policy is to provide a statement of philosophy and identify key objectives with respect to recognizing the contributions of a resigning or retiring Library Board member according to their years of service.

### SCOPE

This policy shall apply to the Woodstock Public Library Board.

### DEFINITIONS

In reading and interpreting this policy, the following definitions shall apply:

“*CEO*” means the Chief Executive Officer of the Woodstock Public Library.

“*Board Member*” means a member of the City of Woodstock Public Library Board.

“*Library*” means the Woodstock Public Library.

“*Library Board*” means the Woodstock Public Library Board.

“*Term*” means a period of four years on the Library Board.

## **POLICY, PROCEDURE AND IMPLEMENTATION**

### **1.0 General Principles**

- 1.1 The Library recognizes that Library Board Members are volunteers and devote a considerable amount of personal time dealing with library affairs without compensation. This policy is intended to provide an appropriate method of recognizing the contributions made to the Library Board when members leave the Board.

### **2.0 Responsibility**

- 2.1 The CEO is responsible for ensuring that the appropriate procedures are implemented in order to adhere to this policy.

### **3.0 Recognition**

- 3.1 Members will not be charged overdue fines for library materials during their tenure on the Board.
- 3.2 Members on resignation or retirement from the Board, will be recognized for their contributions based on the following:
  - a) When any member of the Board resigns or retires, a book with a book plate that commemorates their service to the Library, will be added to the collection. The book will be chosen in consultation with the Board member to reflect their interests.
  - b) When a Board member resigns before the completion of one term, the recognition shall consist of a small library framed print, and a letter of appreciation from the Board Chair.
  - c) When a Board member resigns or retires at the end of one term, the recognition shall consist of a small library framed print, a small gift valued at \$50.00, and a letter of appreciation from the Board Chair.
  - d) When a Board member resigns or retires after two or more terms of service, the recognition shall consist of a large library framed print, a small gift valued at \$50.00 for each term served, and a letter of appreciation from the Board Chair.
  - e) When the Chair of the Library Board resigns or retires, whether at the end of a term or during a term, the recognition shall consist of a large library framed print, a small gift valued at \$75.00 for each term served as Chair, and a letter of appreciation from the Library Board.

- f) Special recognition of an outstanding contribution to the Library by a resigning or retiring board member may be made by special resolution of the Library Board, regardless of the length of service. The nature and the level of recognition will be at the discretion of the Library Board.

**4.0 Province of Ontario Volunteer Service Awards**

4.1 The Library will submit nomination applications for Volunteer Service Awards on behalf of non-elected Board Members in recognition of continuous periods of service on the Board, according to the milestones established by the Province.

**RELATED DOCUMENTS AND POLICIES**

- Library Board Code of Conduct

**DOCUMENT REVISION RECORD**

Developed By:	D. Harvie	Date:	17 August 2020
		Adoption Date:	13 October 2020
Resolution #:		Effective:	13 October 2020
Review Cycle:	Once per Term	Last Reviewed Date:	

**WOODSTOCK PUBLIC LIBRARY  
STATEMENT OF REVENUE AND EXPENDITURES  
OCTOBER 2020**

<b>REVENUES</b>	<b>2020 BUDGET</b>	<b>PREVIOUS PERIOD YTD</b>	<b>OCTOBER</b>	<b>YEAR TO DATE</b>	<b>BALANCE TO BE RAISED</b>	<b>% RAISED</b>
1000-63076-0000 Service Ontario Funding	\$ -	-	-	-	-	#DIV/0!
1000-63082-0000 Province of Ontario	\$ 54,860.00	54,860.00	-	54,860.00	-	100.00%
1000-63090-0000 Community Employment Centre	\$ 1,000.00	-	-	-	1,000.00	0.00%
1000-69701-0000 Donations	\$ 16,000.00	190.00	92.00	282.00	15,718.00	1.76%
1000-69702-0000 Photocopying	\$ 3,500.00	745.30	6.60	751.90	2,748.10	21.48%
1000-69703-0000 Fines, Fees	\$ 20,000.00	4,315.18	675.95	4,991.13	15,008.87	24.96%
1000-69704-0000 Record/Book Sales	\$ -	1,012.03	-	1,012.03	(1,012.03)	
1000-69705-0000 Gift Shop Sales	\$ 500.00	79.00	15.00	94.00	406.00	18.80%
1000-69706-0000 Interest Earned	\$ 1,000.00	408.19	33.75	441.94	558.06	
1000-69707-0000 Non-resident fee	\$ 7,000.00	2,863.00	430.00	3,293.00	3,707.00	47.04%
1000-69708-0000 Miscellaneous	\$ 1,000.00	0.07	-	0.07	999.93	0.01%
1000-69709-0000 Programmes	\$ 1,000.00	120.00	-	120.00	880.00	12.00%
1000-69710-0000 Room Rental	\$ 500.00	627.00	-	627.00	(127.00)	125.40%
1000-69715-0000 Ontario-Pay Equity	\$ 5,310.00	5,308.00	-	5,308.00	2.00	99.96%
1000-69717-0000 Lost/Damaged Items	\$ 4,000.00	1,201.81	46.51	1,248.32	2,751.68	31.21%
1000-69718-0000 Prior Year Surplus	\$ -	-	-	-	-	
1000-69720-0000 Transfer from Dev Charges	\$ 63,280.00	-	-	-	63,280.00	0.00%
1000-69721-0000 Grants - Miscellaneous	\$ -	-	2,828.00	2,828.00	(2,828.00)	
1000-69723-0000 Tfr from Consultants Services Reserve	\$ -	55,000.00	-	55,000.00	(55,000.00)	
1000-69724-0000 Tfr from Automation Reserve	\$ 28,800.00	-	-	-	28,800.00	0.00%
1000-69725-0000 Revenue Wireless HotSpot	\$ -	-	-	-	-	#DIV/0!
Levy	\$ 2,531,340.00	-	-	-	2,531,340.00	0.00%
<b>TOTAL REVENUES</b>	<b>\$2,739,090.00</b>	<b>\$ 126,729.58</b>	<b>\$ 4,127.81</b>	<b>\$ 130,857.39</b>	<b>\$ 2,608,232.61</b>	<b>4.78%</b>

<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>PREVIOUS PERIOD YTD</b>	<b>OCTOBER</b>	<b>YEAR TO DATE</b>	<b>BALANCE TO BE SPENT</b>	<b>% SPENT</b>
1000-83610-0101 Salaries & Wages, Regular	\$ 988,810.00	\$ 665,932.37	\$ 67,206.60	\$ 733,138.97	\$ 255,671.03	74.14%
1000-83610-0102 Salaries & Wages, Overtime	\$ 1,900.00	225.98	-	225.98	1,674.02	11.89%
1000-83610-0103 Salaries & Wages, Part Time	\$ 610,000.00	403,122.78	46,931.75	450,054.53	159,945.47	73.78%
1000-83610-0104 Salaries & Wages, Shift Premium	\$ 10,200.00	4,686.43	641.00	5,327.43	4,872.57	52.23%
1000-83610-0105 Vacation Pay	\$ 70,000.00	48,524.94	6,282.64	54,807.58	15,192.42	78.30%
1000-83610-0108 Lieu Pay	\$ 2,400.00	-	-	-	2,400.00	0.00%
1000-83610-0121 Other Wages	\$ -	-	-	-	-	#DIV/0!
1000-83610-0150 O.M.E.R.S.	\$ 142,370.00	88,073.07	8,935.20	97,008.27	45,361.73	68.14%
1000-83610-0151 C.P.P.	\$ 64,840.00	52,430.79	4,009.84	56,440.63	8,399.37	87.05%
1000-83610-0152 E.I.	\$ 26,760.00	22,311.67	1,309.97	23,621.64	3,138.36	88.27%
1000-83610-0154 Employers Health Tax	\$ 33,020.00	23,306.08	2,399.86	25,705.94	7,314.06	77.85%
1000-83610-0158 Insurance, EHC, LTD	\$ 112,500.00	95,366.95	-	95,366.95	17,133.05	84.77%
1000-83610-0171 Workers' Compensation Insurance	\$ 7,000.00	3,333.84	316.61	3,650.45	3,349.55	52.15%
1000-83610-0172 Travel & Mileage	\$ 2,500.00	1,021.10	11.69	1,032.79	1,467.21	41.31%
1000-83610-0198 Pay in Lieu of Benefits	\$ 15,430.00	17,252.63	1,921.11	19,173.74	(3,743.74)	124.26%
1000-83610-0301 Audit Fees	\$ 1,500.00	-	-	-	1,500.00	0.00%
1000-83610-0306 Union Negotiation	\$ 4,000.00	-	-	-	4,000.00	0.00%
1000-83610-0308 Repairs & Mtce. - Buildings	\$ 35,000.00	16,903.72	3,228.06	20,131.78	14,868.22	57.52%
1000-83610-0309 Caretaking Supplies	\$ 5,500.00	23,299.75	2,291.33	25,591.08	(20,091.08)	465.29%
1000-83610-0310 New Equipment	\$ 5,500.00	723.03	269.34	992.37	4,507.63	18.04%
1000-83610-0311 Equipment Repairs & Service	\$ 4,000.00	373.97	-	373.97	3,626.03	9.35%
1000-83610-0312 Printing & Office Supplies	\$ 10,000.00	4,850.90	456.35	5,307.25	4,692.75	53.07%
1000-83610-0313 Subscriptions & Memberships	\$ 3,000.00	8,778.80	-	8,778.80	(5,778.80)	292.63%
1000-83610-0314 Postage and Express	\$ 4,500.00	1,510.59	241.16	1,751.75	2,748.25	38.93%
1000-83610-0315 Advertising	\$ 21,450.00	5,833.01	2,921.00	8,754.01	12,695.99	40.81%
1000-83610-0318 Board Development	\$ 2,000.00	238.55	82.00	320.55	1,679.45	16.03%
1000-83610-0321 Cost of Photocopying	\$ 6,500.00	3,311.68	-	3,311.68	3,188.32	50.95%
1000-83610-0322 Unallocated Visa	\$ -	-	-	-	-	#DIV/0!
1000-83610-0331 Staff Development	\$ 15,000.00	5,861.60	50.88	5,912.48	9,087.52	39.42%
1000-83610-0350 Telephone	\$ 8,000.00	4,959.85	584.15	5,544.00	2,456.00	69.30%
1000-83610-0351 Electricity	\$ 38,000.00	13,724.36	2,539.34	16,263.70	21,736.30	42.80%
1000-83610-0352 Heat	\$ 12,500.00	8,041.95	929.65	8,971.60	3,528.40	71.77%
1000-83610-0353 Water	\$ 2,000.00	1,859.49	187.95	2,047.44	(47.44)	102.37%
1000-83610-0370 Software & Liscensing	\$ 92,950.00	61,311.25	1,568.46	62,879.71	30,070.29	67.65%
1000-83610-0383 Consultant Services	\$ -	284.50	3,440.82	3,725.32	(3,725.32)	#DIV/0!
1000-83610-0393 Purchased Services	\$ 3,000.00	1,007.68	-	1,007.68	1,992.32	33.59%
1000-83610-0399 Miscellaneous	\$ 1,000.00	1,177.45	58.76	1,236.21	(236.21)	123.62%
1000-83610-0429 Computer Maintenance & Supplies	\$ 78,900.00	18,084.28	21,717.10	39,801.38	39,098.62	50.45%
1000-83610-0613 Library Materials	\$ 206,700.00	131,912.11	24,774.29	156,686.40	50,013.60	75.80%
1000-83610-0620 Professional Aids	\$ 1,000.00	-	-	-	1,000.00	0.00%
1000-83610-0621 Periodicals	\$ 10,500.00	14,098.04	-	14,098.04	(3,598.04)	134.27%
1000-83610-0625 Covers and Repairs	\$ 14,820.00	2,619.45	4.07	2,623.52	12,196.48	17.70%
1000-83610-0626 Cataloguing/Processing	\$ 35,040.00	20,401.92	3,682.12	24,084.04	10,955.96	68.73%
1000-83610-0627 Programmes	\$ 12,000.00	2,619.43	79.77	2,699.20	9,300.80	22.49%
1000-83610-0634 Standing Orders	\$ 10,000.00	6,267.74	521.21	6,788.95	3,211.05	67.89%
1000-83610-0635 Inter-Library Loans	\$ 7,000.00	1,368.51	-	1,368.51	5,631.49	19.55%
1000-83610-0363 Carnegie Centary Programs	\$ -	-	-	-	-	#DIV/0!
1000-83610-0723 Prov. For Consulting Reserve	\$ -	-	-	-	-	#DIV/0!
1000-83610-0728 Prov. For Automation Reserve	\$ -	-	-	-	-	#DIV/0!
1000-83610-0783 Prov. For Salaries	\$ -	-	-	-	-	#DIV/0!
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,739,090.00</b>	<b>\$ 1,787,012.24</b>	<b>\$ 209,594.08</b>	<b>\$ 1,996,606.32</b>	<b>\$ 742,483.68</b>	<b>72.89%</b>

**WOODSTOCK PUBLIC LIBRARY**  
**SUMMARY OF TRUST ACCOUNT - # 0180-53012-0000**  
**OCTOBER 31, 2020**

Balance - October 1, 2020 (\$1,660,282.66)

Add: Revenue \$4,127.81

Less: Expenses (\$69,639.50)

    Payroll (\$139,954.58)

Balance - October 31, 2020 (\$1,865,748.93)

Levy to be applied \$2,531,340.00

Levy Adjusted Balance \$665,591.07

**SUMMARY OF JESSIE MCDOUGALL**  
**TRUST FUND - # 0180-53014-0000**  
**Year to Date**  
**OCTOBER 31, 2020**

Balance - October 1, 2020 \$12,502.45

Add: Bank Interest \$8.22

Balance - October 31, 2020 \$12,510.67





## WOODSTOCK PUBLIC LIBRARY

Subject:	2021 Revenue Fund (Operating) Budget
Action:	For Review and Approval
Prepared By:	David I. Harvie
Meeting Of:	November 10, 2020

The proposed 2021 Revenue Fund (Operating) Budget for the Woodstock Public Library is attached.

The proposed budget is a **2.6%** increase over the previous year.

For the purposes of this budget, unionized employee salary increases were calculated at 1.5%, as per the existing collective agreement. This budget does not reflect any wage increases beyond the 1.5%, which the Union may successfully negotiate. Collective bargaining is not expected to occur until well into 2021.

Given the uncertainty surrounding the course of the COVID-19 pandemic, a status quo budget was created. The majority of budget lines have been frozen at 2020 levels.

There are three main drivers that are behind the increase:

- COVID-19 Related Revenue Loss
- COVID-19 Related Expenses
- City Driven IT Infrastructure Projects

### COVID-19 Related Revenue Losses

Due to lower library use, an estimated loss in revenues of approximately \$14,500 is expected. This includes lower overdue fines, loss of revenue in programming and room rental fees, and reduced non-resident registration fees.

### COVID-19 Related Expenses

While most of the expensive COVID-19 related purchases (e.g. Plexiglas installation) occurred in 2020, there will be ongoing expenses for personal protective equipment, disinfectant, hand

sanitizer, HVAC filters, etc. into 2021. An additional \$6,000 has been allocated for these types of expenses.

The pandemic has placed increased demands on our digital collections. Some funds have been re-allocated within the budget to the purchase of more digital products such as Hoopla, Flipster and cloudLibrary.

### City Driven IT Infrastructure Projects

City IT is scheduling a number of IT infrastructure projects that will involve the Library. A new phone system will be installed, along with the introduction of Office360 and cloud storage. Other initiatives are related to the improvements required for network security and virus protection in response to the 2019 cyber-incident at the City of Woodstock. The approximate cost of these IT projects to the Library is \$28,000. It is proposed that the Library draw on its automation reserves to offset the cost of these new infrastructure improvements.

Respectfully Submitted,

David I. Harvie  
Chief Executive Officer

## 2021 LIBRARY - Operating Budget

5 Nov 2020 @ 2:30pm

	2020	2021			
REVENUE	BUDGET	BUDGET	Change	%	
SERVICE ONTARIO FUNDING		-			
REVENUE-PROVINCE OF ONTARIO	54,860.00	54,860.00	-	0%	
LIBRARY - COMMUNITY EMPLOYMENT CENTRE GRANT	1,000.00	-	- 1,000.00	-100%	
LIBRARY-DONATIONS	16,000.00	16,000.00	-	0%	
REVENUE-PHOTOCOPYING	3,500.00	3,500.00	-	0%	
REVENUE-FINES, FEES	20,000.00	10,000.00	- 10,000.00	-50%	COVID-19 Related Loss
LIBRARY-GIFT SHOP SALES	500.00	500.00	-	0%	
REVENUE-INTEREST EARNED	1,000.00	1,000.00	-	0%	
NON-RESIDENT FEES-	7,000.00	5,000.00	- 2,000.00	-29%	COVID-19 Related Loss
MISCELLANEOUS REVENUE-	1,000.00	1,000.00	-	0%	
REVENUE-PROGRAMMES	1,000.00	-	- 1,000.00	-100%	COVID-19 Related Loss
LIBRARY-ROOM RENTAL	500.00	-	- 500.00	-100%	COVID-19 Related Loss
ONTARIO - PAY EQUITY GRANT	5,310.00	5,310.00	-	0%	
LIBRARY-LOST/DAMAGED ITEMS	4,000.00	3,000.00	- 1,000.00	-25%	COVID-19 Related Loss
TRANS. FROM DEV. CHARGES - LIBRARY	63,280.00	63,280.00	-	0%	
TRANS FROM RESERVE - CONSULTANTS SERVICES	55,000.00	105,000.00	50,000.00	91%	HR & Legal Services
TRANS FROM AUTOMATION RESERVE	28,800.00	56,800.00	28,000.00	97%	City IT Initiatives
LIBRARY - REVENUE WIRELESS HOT SPOTS	-	-	0		
<b>Total</b>	<b>262,750.00</b>	<b>325,250.00</b>	<b>62,500.00</b>	<b>24%</b>	
<b>EXPENDITURES</b>					
LIBRARY-SALARIES & WAGES-REGULAR	988,810.00	1,014,608.30	25,798.30	3%	
LIBRARY - SALARIES & WAGES - OVERTIME	1,900.00	1,586.00	- 314.00	-17%	
LIBRARY-SALARIES & WAGES - P/TIME	610,000.00	641,818.59	31,818.59	5%	
LIBRARY - SHIFT PAY	10,200.00	11,119.00	919.00	9%	
LIBRARY-VACATION PAY	70,000.00	93,401.28	23,401.28	33%	
LIBRARY - LIEU PAY	2,400.00	2,400.00	-	0%	
LIBRARY-O.M.E.R.S.	142,370.00	137,956.96	- 4,413.04	-3%	

LIBRARY-C.P.P.	64,840.00	77,039.00	12,199.00	19%	
LIBRARY-E.I.	26,760.00	28,667.00	1,907.00	7%	
LIBRARY-EMPLOYERS HEALTH TAX	33,020.00	34,894.00	1,874.00	6%	
LIBRARY- HEALTH BENEFITS	112,500.00	111,747.00	- 753.00	-1%	
LIBRARY-WORKER'S COMPENSATION	7,000.00	7,000.00	-	0%	
LIBRARY-MILEAGE	2,500.00	2,500.00	-	0%	
PAY IN LIEU OF BENEFITS	15,430.00	26,963.00	11,533.00	75%	
LIBRARY - MATERIALS/REPAIRS/MAINTENANCE	1,500.00	1,500.00	-	0%	
LIBRARY-AUDIT FEES	4,000.00	1,500.00	- 2,500.00	-63%	
LIBRARY-UNION NEGOTIATION/RELATED	4,000.00	50,000.00	46,000.00	1150%	Legal & HR support for CA
LIBRARY-REPAIRS & MAINTENANCE TO BUILDINGS	35,000.00	38,000.00	3,000.00	9%	COVID-19 Related Increase - HVAC MERV-13 filters
LIBRARY-CARETAKING SUPPLIES	5,500.00	8,500.00	3,000.00	55%	COVID-19 Related Increase - PPE, cleaning, etc.
LIBRARY-NEW EQUIPMENT	5,500.00	5,500.00	-	0%	
LIBRARY-EQUIPMENT REPAIRS & SERVICE	4,000.00	4,000.00	-	0%	
LIBRARY - OFFICE SUPPLIES	10,000.00	10,000.00	-	0%	
LIBRARY-SUBSCRIPTIONS & MEMBERSHIPS	3,000.00	3,000.00	-	0%	
LIBRARY-POSTAGE & EXPRESS	4,500.00	4,500.00	-	0%	
LIBRARY-ADVERTISING	21,450.00	21,450.00	-	0%	
LIBRARY- BOARD DEVELOPMENT	2,000.00	2,000.00	-	0%	
LIBRARY-COST OF PHOTOCOPYING	6,500.00	6,500.00	-	0%	
LIBRARY - STAFF DEVELOPMENT	15,000.00	10,000.00	- 5,000.00	-33%	Reduced - No conference in 2021
LIBRARY-TELEPHONE	8,000.00	8,000.00	-	0%	
LIBRARY-ELECTRICITY	38,000.00	38,000.00	-	0%	
LIBRARY-HEAT	12,500.00	12,500.00	-	0%	
LIBRARY-WATER	2,000.00	2,500.00	500.00	25%	Increased by \$500
LIBRARY-SOFTWARE & LICENSING	92,950.00	64,108.72	- 28,841.28	-31%	Funds shifted to eProducts in Library Materials
LIBRARY - CONSULTANTS SERVICES	55,000.00	55,000.00	-	0%	Pay Equity Study and HR Support
LIBRARY-PURCHASED SERVICES	3,000.00	3,000.00	-	0%	
LIBRARY-MISCELLANEOUS	1,000.00	1,000.00	-	0%	
LIBRARY-COMPUTER MAINT & SUPPLIES	78,900.00	70,000.00	- 8,900.00	-11%	Includes New City Services (Phones, Antivirus, Spam)
LIBRARY - LIBRARY MATERIALS	206,700.00	233,093.00	26,393.00	13%	Includes new eProducts
LIBRARY-PROFESSIONAL AIDS	1,000.00	1,000.00	-	0%	

LIBRARY-PERIODICALS	10,500.00	10,500.00	-	0%
LIBRARY-COVERS AND REPAIRS	14,820.00	14,820.00	-	0%
LIBRARY-CATALOGUING/PROCESSING	35,040.00	35,000.00	- 40.00	0%
LIBRARY-PROGRAMMES	12,000.00	4,000.00	- 8,000.00	-67%
LIBRARY-STANDING ORDERS	10,000.00	10,000.00	-	0%
LIBRARY-INTER-LIBRARY LOANS	7,000.00	5,000.00	- 2,000.00	-29%
<b>Total</b>	<b>\$ 2,798,090.00</b>	<b>2,925,671.85</b>	<b>127,581.85</b>	<b>5%</b>

	<u>2020</u>	<u>2021</u>	<u>Difference</u>	<u>%</u>
<b>Total Revenues</b>	<b>262,750.00</b>	<b>325,250.000</b>	<b>62,500.00</b>	<b>23.8%</b>
<b>Total Expenditures</b>	<b>\$ 2,798,090.00</b>	<b>2,925,671.850</b>	<b>\$ 127,581.85</b>	<b>4.6%</b>
<b>Net Expenditures</b>	<b>\$ 2,535,340.00</b>	<b>2,600,421.850</b>	<b>\$ 65,081.85</b>	<b>2.6%</b>

Note: Wages at 1.5% Union - Pending CA Bargaining



**WOODSTOCK PUBLIC  
LIBRARY**

Subject:	Library Reserve Funds Report
Action:	For Information
Prepared By:	David I. Harvie, Chief Executive Officer
Meeting Of:	November 10, 2020

On November 3, 2020, Diane Campbell, Deputy Treasurer, reported to the Library CEO that the Woodstock Public Library held the following reserves funds:

<b>Name</b>	<b>Amount</b>
Automation Reserve	\$307,460.05
Salaries	\$259,925.34
Consulting	\$355,626.75
<b>TOTAL RESERVES</b>	<b>\$923,012.14</b>

Respectfully Submitted,

D. Harvie



Subject:	Acknowledgement of the Traditional Territories of the Indigenous Peoples
Action:	For the Review and Approval of the Board
Prepared By:	David I. Harvie, Chief Executive Officer
Meeting Of:	November 10, 2020

## **Recommendation**

That the Woodstock Library Board consider the reading of an indigenous peoples traditional territory acknowledgement at the beginning of all Board meetings and Library events.

## **Background**

Traditional Territorial Acknowledgement statements are increasingly being used in Canada by governments, schools, post-secondary institutions, non-governmental organizations, and other civil institutions as a practice of reconciliation aimed at recognizing the traditional or treaty territories of Indigenous peoples. A territorial or land acknowledgement is an act of reconciliation that involves making a statement recognizing the traditional territory of the Indigenous people who called the land home before the arrival of settlers.

## **Discussion**

In order to create an acknowledgement statement for the City of Woodstock, the Director/Curator of the Woodstock Art Gallery sought guidance from various cultural and educational institutions which included the Woodland Cultural Centre in Brantford, the Museum of Ontario Archaeology, Museum London, Fanshawe College and Western University. Guidance and input was also provided by the Oxford County Indigenous Advisory Committee.

A draft acknowledgement statement has been submitted to City Council for consideration at its November 5, 2020 Council meeting.

The attached draft statement for the Library is based on the City's acknowledgement statement.

This statement would be read at the beginning of all Board Meetings and special Library events. The statement would be posted for all Library programs (e.g. Babytime, etc.) on signage, rather than read out loud.

Respectfully submitted,

David I. Harvie  
Chief Executive Officer





## **Acknowledgment of the Traditional Territory of the Indigenous Peoples**

The Woodstock Public Library is situated on the traditional territories of the Indigenous Peoples and covered by the Upper Canada Treaties. The Library Board (l) would like to acknowledge the history of the traditional territory on which the Library stands. We (l) would also like to respect the longstanding relationships of the local Indigenous groups, the Haudenosaunee, Lanape, and Anishinaabek of this land and place in Southwestern Ontario. We (l) would like to recognize the Indigenous communities in close proximity to the city of Woodstock: Chippewas of The Thames First Nation; Oneida Nation of The Thames; Munsee-Delaware Nation; Mississaugas of New Credit First Nation; and Six Nations of The Grand (which consists of Mohawk, Cayuga, Seneca, Onondaga, Oneida and Tuscarora Nations).

Based on the acknowledgement developed and used by the City of Woodstock and the Woodstock Art Gallery.

27 Oct 2020

WOODSTOCK  
**SENTINEL-REVIEW**



WEDNESDAY, OCTOBER 21, 2020

KEEPING OXFORD COUNTY IN TOUCH DAILY

POSTMEDIA



WOODSTOCK PUBLIC LIBRARY

## Proposed transit system could be challenged in court

City officials say transit falls outside of the county's jurisdiction

GREG COLGAN

The ongoing conflict between Woodstock and Oxford County could see the city take the county to court over the proposed transit system for three northern Oxford townships.

Woodstock council voted to oppose the county's financial support of the proposed network until the county's jurisdiction in transit can be confirmed. City councillors also voted to receive legal counsel if by-laws are passed by Oxford County council involving financial support of the proposed network.

"That's the direction we have. We can make an application to the courts, absolutely," Woodstock's top administrator David Creery, said of city council's direction.

The two main issues for Woodstock is the county providing financial support to the plan to add an inter-community bus route through Zorra, East Zorra-Tavistock and Blandford-Blenheim townships. City councillors are also concerned with the county's level of involvement since transit, by dint of legislation, is largely a lower-tier responsibility.

"The Municipal Act is there for a reason. You're supposed to follow it. It's the law," Creery said.

While one municipal government taking another to court isn't common, it's far from rare.

"They may not be able to stop it politically because they couldn't gather the necessary votes. They're going to go at it from a different angle to assess the legality of this action," Joseph Lyons, the director of Western University's local government program, said.

Lyons said disputes in regional government are common, especially when a larger municipality is the one contributing the lion's share to a county budget.

"Woodstock feels they're being compelled to subsidize a transit system their residents won't benefit from."

The Ministry of Municipal Affairs didn't outright say if the county's involvement in a transit system was against the Municipal Act. Rather, a spokesperson put it to the municipalities to decide what was or wasn't needed to help local residents.

SEE TRANSIT ON A2

CANADA  
 +WORLD

OPINION

Canada must own up to ugly truth **A4**



## SOME 'FRIGHT' READING

The Woodstock Public Library might just be haunted! This ghost was recently caught enjoying a spooky book, *The Merciless* by Danielle Vega, in the library's young adult section. The library is now open for in-branch browsing and borrowing. Find more information at [mywpl.ca](http://mywpl.ca).

# Woodstock library embracing Ontario Public Library Week

14b

Libraries are a centre of knowledge, a place for community and a way for people to easily access resources. And for anyone who's been holding back checking what they have to offer, library staff are hoping people take a chance to visit them as Public Library Week runs until Saturday in the province.



Greg Colgan

[More from Greg Colgan](https://www.woodstocksentinelreview.com/author/gcolgan) (https://www.woodstocksentinelreview.com/author/gcolgan)

Published on: October 21, 2020 | Last Updated: October 21, 2020 3:30 PM EDT



Emerging Technologies Librarian Gillian Green is available to provide one-on-one technology training on your digital device under the library's Book a Librarian program. (Handout)

Libraries are a centre of knowledge, a place for community and a way for people to easily access resources.

And for anyone who's been holding back checking what they have to offer, library staff are hoping people take a chance to visit them as Ontario Public Library Week runs until Saturday.

The theme for this year – “One Card, Endless Possibilities” – is intended to encourage patrons to use their services to show their value in the community.

“This year, especially, libraries remain a resilient haven of normalcy, providing the comfort of reading, an unlimited source of information and opportunities to safely interact virtually with others,” Darlene Pretty, the library’s manager of public services, said.

The Woodstock Public Library increased its cloudLibrary, eBook and eAudio holdings to more than 100,000 titles. With more options available, the release noted people are able to get resources from the library easier and faster.

The library has also significantly increased its virtual programming for children, teens and adults. The Woodstock library offer activities such as Zoom story time, the Little Reader’s book club and the ability to virtually track your reading progress.

Teenagers also have monthly Zoom book clubs and virtual Brain Breaks for online learning, while there are still virtual adult book clubs, a monthly pub trivia challenge and an adult craft program.

The release highlighted the library would be beginning a virtual write-in, where budding wordsmiths can practise their craft, on Monday evenings starting in November.

“With a Woodstock Public Library card, the possibilities are endless!,” the release stated.

For more information, people can visit [www.mywpl.ca](http://www.mywpl.ca) (<http://www.mywpl.ca>) or call 519-539-4801.

## TRENDING IN CANADA

### 0. These 12 things r dementia

Reducing air  
pollution is just one  
of...

