

WOODSTOCK PUBLIC LIBRARY

Policy Manual

Section:	4.	Personnel
Subsection:	4.4	Expenses
Paragraph:	4.4.2	Mileage Allowance

Statement of Policy: To provide for payment of a mileage allowance for use of personal vehicles when on library business.

Effective January 1st, 1994 mileage allowance will be paid at the rate of \$0.402 per km.

The mileage rate will be adjusted in accordance with the rate paid to employees of the City of Woodstock.

Reference: City of Woodstock Policy Number HR003

Effective Date:	June 20, 1994
Motion No. / Date:	10-57
Amended Dates:	November 15, 2010
Responsibility:	C.E.O.