

**WOODSTOCK PUBLIC LIBRARY**

***Policy Manual***

<b>Section:</b>	<b>2.</b>	<b>General Policy</b>
<b>Subsection:</b>	<b>2.1.</b>	Statement of Purpose and Goals of Woodstock Public Library
<b>Paragraph:</b>	<b>2.1.1</b>	Statement of Purpose

We provide services that are freely available and accessible to all in manner that is friendly and respectful.

Our services are offered in an egalitarian spirit. We do not try to impose any particular set of values on our users. We respond to the community's needs and interests recognizing that these are as multifaceted as the individuals within the community.

The library is a community center for people to use and enjoy. We provide an educational, informational, cultural, and entertainment resource for the benefit and betterment of the community. We believe in the inherent value of library materials, of art, and of knowledge.

Effective Date:	May 21, 1991	
Motion No. / Date	91-83	May 21, 1991
Amended Dates:	94-56	June 20, 1994
Responsibility:	Board	

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<b>Subsection:</b>	<b>2.1</b>	Statement of Purpose and Goals of Woodstock Public Library
<b>Paragraph:</b>	<b>2.1.2</b>	Goals of the Library

In accordance with the Statement of Purpose and within the limitations of budgets and space, the goals of the Woodstock Public Library are:

1. To identify and to meet the community's needs for information, reference services, print and non-print resources and programs,
2. To balance the community's needs with the needs of special groups within the community such as seniors, the disabled, the illiterate and those pursuing continuing education;
3. To assemble, preserve and administer the resources and programs used to meet these needs;
4. To provide adequate facilities for the delivery of library services, including accessible locations open during appropriate hours;
5. To provide qualified, well trained staff to select, organize, manage and assist library patrons in the use of the library's collections, programs and services;
6. To provide prompt, friendly service to all patrons in a welcoming atmosphere;
7. To promote the use of the library's collections, programs and services.
8. To cooperate with local agencies, organizations and schools to enhance library services to the community, while in no way assuming the functions of the organizations with which the library cooperates;
9. To cooperate with regional, provincial and national libraries, relevant associations and government agencies in order to enhance the library services available to the people of Woodstock;
10. To review existing library services and facilities and plan for future changes;
11. To utilize current library technology and to keep pace with new technological developments in the library field.

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<b>Section:</b>	<b>2.</b>	General Policy
<b>Subsection:</b>	<b>2.2</b>	Legislation
<b>Paragraph:</b>	<b>2.2.1</b>	<b>Public Libraries Act</b>

The Woodstock Public Library shall be under the management, regulation and control of the Woodstock Public Library Board which is a corporation under the Public Libraries Act, R.S. O. 1990, c. P. 44, s. 3.

All Board business shall be conducted in accordance with the Public Libraries Act, R.S.O, 1990, c. P. 44.

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**Section:           2.           General Policy**

**Subsection:       2.3       Title**

- 1)     We shall be known as the Woodstock Public Library.
- 2)     Where the term 'Board' is used, it is understood to mean  
       'Woodstock Public Library Board of Trustees'.

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